



**Town of Gordonsville, Virginia
Agenda Item Summary
March 2022**

<p><u>AGENDA ITEM 12</u> Town Manager’s Report</p> <p><u>AGENDA TITLE:</u> Town Manager’s Report</p> <p><u>PRESENTER:</u> Town Manager</p>	<p><u>DISPOSITION:</u> <input type="checkbox"/> Action Required <input type="checkbox"/> For Discussion <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Informational</p> <p><u>ATTACHMENTS:</u> <input type="checkbox"/> yes <input checked="" type="checkbox"/> no</p>
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Coronavirus State and Local Fiscal Recovery Funds

Staff continues to monitor briefings and information provided by federal, state and local officials in order to adequately advise Council regarding funding being provided through the American Rescue Plan Act (ARPA). The Final Rule regarding the use of ARPA funds was released by the US Department of Treasury on January 7, 2022 and goes into effect on April 1, 2022.

Projects

On-going – short term

Airport lighting repairs: The Pilot Controlled Lighting (PCL) system at the airport is non-operational and will be replaced during the runway rehabilitation project. A NOTAM has been issued to alert pilots. The PCL allows pilots to control the runway lights from their aircraft.

Broadband: Staff is coordinating with Orange County’s broadband/internet provider, FiberLync, to bring broadband service to Gordonsville Municipal Airport and to the Gordonsville Business Center. A phased plan for bringing broadband service to all town residents is being discussed.

Cub Scout Aviation Day: The 2022 Cub Scout Aviation Day at GVE is scheduled for April 23-24, 2022. The Town Manager attended a planning meeting for the event on March 9th.

Floodplain Management Ordinance: Town Council held a public hearing on February 28, 2022 to receive public comment on an amendment to the Floodplain Ordinance that will update the effective date of the flood maps for the Town. This amendment is expected to be adopted in March.

Gordonsville Business Center: All space at the center is leased.

Park Planning Project: Town Council selected Land Planning and Design Associates (LPDA) as the consultant for the park network design project. The Town Manager is working with the Town Attorney to negotiate a contract for services that will be presented to Council for their action in March.

Staff is working with LPDA, the Rappahannock Rapidan Regional Commission and the Piedmont Environmental Council to develop an application for grant funding from the federal Land and Water Conservation Fund. The funding program is a 50-50 match program that, if funding is awarded, will enable the Town to pursue redevelopment of Verling Park, replacement of Dix Memorial Pool, and recreational/open space development of two adjacent parcels that will link the park to the firemen's fairgrounds. Grant applications are due to the Virginia Department of Conservation and Recreation by March 15, 2022.

Runway 5-23 Rehabilitation Project: DEQ has approved the runway redevelopment project. Project construction is expected to begin on May 2, 2022. Staff has set up a page on the Town's website so that the community may monitor project progress.

Safe Routes to School Grant Application: VDOT has assigned a project manager to this initiative and preliminary engineering design work has begun. Staff has reached out to the project manager to ask about a project kick-off meeting and how the Town may provide input moving forward.

Sesquicentennial Event: This event has been postponed due to COVID-19 concerns.

Town Hall Parking Lot Renovation: The project consultant has finalized construction plans for the project—plan approval is pending title work being done on the properties that comprise the Town Hall campus. Project construction is being delayed until the spring of 2022. The old Town Shop has been demolished and removed.

Trash Collection: The contract with Time Disposal/GFL expires at the end of June. Town Council has authorized the Town Manager to extend the contract for one year until June 30, 2023.

Wayfinding signage project: Gateway signs for the entrances to the town are in production and will be installed this summer.

Website: Staff continues to monitor the website and make modifications to correct or add information as needed. The Town's website developer has contacted staff to review a demonstration regarding a free website refresh that is a part of the Town's contract with the developer.

Budget

Staff is preparing the FY23 budget for Council's review. The first budget work session will be held on March 24, 2022 at 5:30 p.m. The FY23 budget development schedule may be viewed at [this link](#).

Committees

Airport Advisory Committee: The Airport Advisory Committee did not meet in February.

Planning Commission: The Planning Commission did not meet in February.

Board of Architectural Review: The BAR met on March 2, 2022 to consider applications for a certificate of appropriateness for a rear addition on property at 508 N. Main Street and a rear yard fence replacement at 506 N. Main Street. Both applications were approved.

Board of Zoning Appeals: The Board of Zoning Appeals did not meet in February. A vacancy remains on the Board.

Permit Activity

Zoning Permits Issued: 1

508 N. Main Street – rear addition

Certificates of Appropriateness Issued: 2

506 N. Main Street – rear yard fence replacement.

508 N. Main Street – rear addition

Subdivision Plats Reviewed/Approved: 0

Site Plans Reviewed: 0

Training & Meetings

The Town Manager attended the Winter Conference of the Virginia Local Government Management Association in Staunton on February 16–18, 2022.

VDOT

The following are updates on several issues/projects VDOT is working on for the Town:

- **Weaver Street traffic flow review:** Town Council discussed this matter at their January meeting and determined further review is needed before modifications to traffic flow is warranted.
- **Intersection improvements at North High Street and West Gordon Avenue:** This project has been approved for inclusion in the FY22 – FY27 Six Year Improvement Plan and staff awaits further direction from VDOT as to project plan development and timing.
- **Drainage:** Regarding the development of a comprehensive approach for improving drainage town-wide, VDOT provided an updated inventory of drainage issues to be addressed in the Town in mid-March of 2020. Review of the list of improvements to be pursued is a task that will be undertaken as time permits. The Public Works Director informed VDOT of several recent drainage concerns along W. King Street.